

Walkersville MS PTSA

Agenda – General Membership Meeting

Wednesday, February 3, 2021
7:00pm via Google Meet

- I. **Call to order**
- II. **Mission & Purpose of PTA**
- III. **Attendance/Establish Quorum**
- IV. **Approval of Minutes from September 16, 2020 General Meeting**
- V. **Treasurer's Report**
 - a) Report for September 16, 2020 – February 3, 2021
- VI. **Comments from Administration**
- VII. **President/Committee Updates**
- VIII. **New Business**
 - a) Establish Nominating Committee for 2021-22 Officers
 - b) 8th Grade Celebration Discussion
- IX. **Comments/Concerns/Announcements**
 - a) Virtual Bingo Night, Friday, February 12, 2021, 7pm
 - b) Schools Closed, Monday, February 15, 2021
- X. **Adjournment**



MISSION & PURPOSES OF THE PTA

The overall purpose of PTA is to make every child's potential a reality by engaging and empowering families and communities to advocate for all children.

The PTA Mission is to be:

- * A powerful voice for all children
- * A relevant resource for families and communities
- * A strong advocate for the education and well-being of every child

The Purposes of the PTA are:

- * To promote the welfare of children and youth in home, school, community and workplace
- * To raise the standards of home life
- * To secure adequate laws for the care and protection of children and youth
- * To bring into closer relation the home and the school, that parents and teachers may cooperate intelligently in the education of children and youth
- * To develop between educators and the general public such united efforts as will secure for all children and youth the highest advantages in physical, mental, social, and spiritual education.



Walkersville MS PTSA

Meeting Minutes – General Membership Meeting

Wednesday, September 16, 2020

6:30pm, Heritage Farm Park and Google Meet

- I. **Call to order at 6:32pm**
- II. **Mission & Purpose of PTA presented**
- III. **Attendance/Establish Quorum**
 - a) Karen Sass, Jenni Gilroy, Kim Raub, Kristin Manos, Shannon Kelley, Cara Boledovic, JoAnn Howell, and Frank Vetter (via Google Meet)
 - b) Quorum established.
- IV. **Welcome & Introductions**
- V. **Approval of Minutes from June 2, 2020 General Meeting**
 - a) **No comments/discussion, approved.**
- VI. **Treasurer's Report**
 - a) Report presented for July 1 through September 16, 2020; some membership, donations, and spirit wear income, and 1 corporate sponsor (Brownies Auto Repair).
 - b) **Filed for audit**
- VII. **Comments from Administration (Frank Vetter, Principal)**
 - a) Encourage students to stay on camera as much as possible. A reminder will come out on FOF
 - b) FOF next week (week of 21Sep) to explain how grades can be reviewed in Schoology.
 - c) HAC is not being utilized for reviewing attendance (FCPS decision to limit systems parents have to attend to). Attendance taken once a day with a Schoology report pulled weekly.
 - d) Questions regarding 2 hour dismissal and conference day schedules: Information will be coming out in a FOF. 2 Hour Dismissal days will most likely only affect Asynchronous schedule. Parent Conference information is forthcoming.



VIII. New Business:

- a) Adoption of the 2019-2020 Audit Report, report presented, financials found to be in good order.
 - i) **Motion to approve 1st-Kristin Manos, 2nd-Karen Sass. All approved**
- b) Finalize and approve budget for 2020-21 - budget presented.
 - i) **Motion from the Board made by 1st-Kristin Manos, 2nd-JoAnn Howell. All approved.**
- c) Membership update
 - i) As of 9/16: 63 members (7 staff). Membership continues to be a struggle this year being virtual.
 - ii) Manhattan Pizza donated 20 free pizza GC's to raffle off for incentives for those that join by 9/30/20.
 - iii) Staff incentive - Krispy Kreme-1 free dozen donuts raffle for the teachers that join by 9/30/20.
- d) Fall Programs/Events
 - i) Virtual pumpkin carving (online) 2 categories-decorated and carved. Submissions by 24Oct. Voting 27-29. Winner announced 30Oct. \$20GC for 1st prize in each category and \$10GC for 2nd in each category. Teachers-separate contest
 - ii) Reflections Art program- Enter through 30Nov. Enter virtually.
 - iii) Virtual book fair-online, no dates yet. Possibly in Nov.
 - iv) Virtual Bingo and/or trivia night-No dates yet
- e) Fundraiser: Dublin Roasters-Morning Roar coffee-selling for all 5 Walkersville feeder schools. Each school will get a \$1 for each bag sold. On sale from 20Sep-04Oct

IX. Comments/Concerns/Announcements

- a) Dine Out Night, Manhattan Pizza/Fantasticks, Thursday, Sept 17, 4-9pm
- b) Kona Ice – Walkersville MS Day, Friday, Sept 18
- c) Schools Closed – September 28

X. Adjournment

- a) 7:11 pm



Walkersville Middle School PTSA, Inc.

STATEMENT OF CASH FLOWS

July 1, 2020 - February 2, 2021

	TOTAL
OPERATING ACTIVITIES	
Net Revenue	673.48
Adjustments to reconcile Net Revenue to Net Cash provided by operations:	
Net cash provided by operating activities	\$673.48
NET CASH INCREASE FOR PERIOD	\$673.48
Cash at beginning of period	13,880.31
CASH AT END OF PERIOD	\$14,553.79

Walkersville Middle School PTSA, Inc.

BUDGET VS. ACTUALS: WMS PTSA FY 2020-21 BUDGET - FY21 P&L

July 2020 - June 2021

	TOTAL		
	ACTUAL	BUDGET	
Revenue			
Donations			
Corporate Sponsorships	1,525.00	1,250.00	275.00
Dine Out Nights	751.34	500.00	251.34
Dublin Roasters Coffee	197.00		197.00
School Rewards Programs	99.69	250.00	-150.31
Total Donations	2,573.03	2,000.00	573.03
Fundraising			
Charleston Wrap Fundraiser	252.00	250.00	2.00
Dutch Bulbs	45.00	100.00	-55.00
Event & Concessions Income		75.00	-75.00
No Fuss Fundraiser	869.00	1,500.00	-631.00
Raise Craze Fundraiser		2,500.00	-2,500.00
Spirit Wear Income	320.55	125.00	195.55
Total Fundraising	1,486.55	4,550.00	-3,063.45
Program Income			
Bank Interest	4.12	25.00	-20.88
Membership Dues	513.00	800.00	-287.00
Total Program Income	517.12	825.00	-307.88
Total Revenue	\$4,576.70	\$7,375.00	\$ -2,798.30
GROSS PROFIT	\$4,576.70	\$7,375.00	\$ -2,798.30
Expenditures			
Enrichment Activities			
Cultural Arts		2,000.00	-2,000.00
Reflections		25.00	-25.00
School Club Registrations		225.00	-225.00
Total Enrichment Activities		2,250.00	-2,250.00
Organizational & Operational			
Accounting Expenses	75.00	100.00	-25.00
Bank Fees	27.63	50.00	-22.37
Insurance		230.00	-230.00
Leadership Training	50.00	50.00	0.00
Printing and Copying		100.00	-100.00
Supplies & Postage	71.84	300.00	-228.16
Total Organizational & Operational	224.47	830.00	-605.53
Program Expenses			
Membership Dues Council/State	455.00	750.00	-295.00
Total Program Expenses	455.00	750.00	-295.00
PTSA Objectives/School Programs			
Hospitality		150.00	-150.00
PTSA Scholarships		1,000.00	-1,000.00

Walkersville Middle School PTSA, Inc.

BUDGET VS. ACTUALS: WMS PTSA FY 2020-21 BUDGET - FY21 P&L

July 2020 - June 2021

	ACTUAL	TOTAL	
		BUDGET	OVER BUDGET
School/Community Support	2,263.80	2,750.00	-486.20
Staff Appreciation	794.80	1,500.00	-705.20
Teacher Grants	165.15	1,250.00	-1,084.85
Total PTSA Objectives/School Programs	3,223.75	6,650.00	-3,426.25
Student/Family Involvement			
6th & 7th Grade Celebration		500.00	-500.00
6th Grade Orientation		50.00	-50.00
8th Grade Year End Celebration		1,500.00	-1,500.00
Class Celebrations/Picnics		500.00	-500.00
Event & Concession Expenses		800.00	-800.00
Total Student/Family Involvement		3,350.00	-3,350.00
Total Expenditures	\$3,903.22	\$13,830.00	\$ -9,926.78
NET OPERATING REVENUE	\$673.48	\$ -6,455.00	\$7,128.48
NET REVENUE	\$673.48	\$ -6,455.00	\$7,128.48